

# Drumshanbo Vocational School

**Telephone:** Office 071 – 9641085 **Website:** [www.dvs.ie](http://www.dvs.ie) **email:** [info@dvs.ie](mailto:info@dvs.ie)

*Principal:*  
Mr. Martin Fallon B.Sc., M.Ed.



*Deputy Principal:*  
Mr. Sean Wynne M.I., M.A.

**email:** [principal@dvs.ie](mailto:principal@dvs.ie)

October 12<sup>th</sup> 2017

Dear Parents & Guardians,

As we approach the first mid-term break, I want to bring the following information to your attention.

**Year Heads and Parent/Teacher Meetings for 2017/18** are as follows:

Year	Year Head	e-mail address	Parent/Teacher Meetings
1 <sup>st</sup> Year	Ms Denise Coen	denisecoen@msletb.ie	Wednesday 29 <sup>th</sup> November
2 <sup>nd</sup> Year	Ms Carmel O'Neill	carmeloneill@msletb.ie	Thursday 16 <sup>th</sup> November
3 <sup>rd</sup> Year	Ms Ailish Kearns	ailishkearns@msletb.ie	Tuesday 24 <sup>th</sup> October
TY	Ms Anne Shanley	anneshanley@msletb.ie	Tuesday 12 <sup>th</sup> December
5 <sup>th</sup> Year	Ms Margaret Beirne	margaretbeirne@msletb.ie	Tuesday 12 <sup>th</sup> December
6 <sup>th</sup> Year	Ms Yvonne Traynor	yvonnetraynor@msletb.ie	Wednesday 6 <sup>th</sup> December

Each class group also has a Class Tutor. Full details available on [www.dvs.ie](http://www.dvs.ie)

Guidance Counsellor: Mr Daithi Hughes; [daithihughes@msletb.ie](mailto:daithihughes@msletb.ie); 071 9640446  
 Learning Support: Ms Lorraine McLoughlin; [lorrynemcloughlin@msletb.ie](mailto:lorrynemcloughlin@msletb.ie); 071 9640444  
 Evening classes: Mr Aidan McKeon; [aidanmckeon@msletb.ie](mailto:aidanmckeon@msletb.ie); 071 9640440

Meetings will take place in the Mayflower Hall from 4:15pm and school will finish at 3:45pm for all students on these days. Other meetings such as subject choice information evenings will be scheduled and notified to parents at a later date.

## Book Rental Scheme/ Personal Accident Insurance

A letter regarding the Student Services contribution (including personal accident insurance) has been sent to all parents/guardians. Payment by October 27<sup>th</sup> would be appreciated if you have not already done so. Queries to Mr Sean Wynne or Ms Pauline McBarron.

## Attendance

Following an absence, the parent/guardian should write an explanatory note in the designated space at the back of the Student Journal. These notes are collected during Assembly and submitted to the Year Head. School management is obliged, under the Education Welfare Act to inform the Education Welfare Officer /TUSLA if a student is absent for more than 20 days or for regular unexplained absences.

## Parental access to School Management Information System - VShare

As Parents/Guardians, you can access your child(ren)'s up to date school records of attendance, punctuality and term reports. Log on to [drumshanbovs.vshare.ie](http://drumshanbovs.vshare.ie) (NO www) and use the username and password assigned to you.

## Contact Numbers

It is very important that we have up to date contact numbers for parents/guardians. A mobile number will be used for SMS messaging to notify and remind you of meetings etc.

### **Student e-mail addresses**

All students were provided with personal dvs.ie e-mail addresses last year. This gives them access to the Microsoft Office suite on any of their devices. Use of MS OneNote is being phased in as a means of sharing class notes with teachers. First years will receive their addresses shortly after they have received tuition in the use of MSOffice.

### **Child Protection**

The Designated Liaison Person is Martin Fallon, Principal and Deputy Designated Liaison Person is Sean Wynne, Deputy Principal. They have a duty to report any reports or reasonable concerns of abuse or neglect of a student to the TUSLA.

### **Health & Safety**

Parents/Guardians dropping off and collecting students at the school are requested to park at the pedestrian entrance at the front of the school or in the Mayflower grounds where students can safely use the side pedestrian entrance.

### **Photographs**

During the school year, at various school events and ceremonies, students may be photographed for local newspapers, our web-site, prospectus etc. If you do not wish your child's photograph to appear in those publications, please inform the school in writing.

### **Dates for your calendar**

School will be closed for students on October 26<sup>th</sup> and November 13<sup>th</sup>. These two school closures are due to training for teachers in the new junior cycle programme. First mid-term break will take place from October 30<sup>th</sup> to November 3<sup>rd</sup> inclusive. Full school calendar available at [www.dvs.ie](http://www.dvs.ie)

### **Parents Association**

The AGM of our Parents' Association will take place on Tuesday 24<sup>th</sup> October at 7pm.

### **School Musical**

A committee is in place to organise our school musical, "The Wizard of Oz" this year. Any help or expertise available from parents/guardians, particularly in the area of hair, make-up and costumes would be most welcome.

### **Lunch time and after school activities**

An extensive range of lunch time activities is available to our students. Full details on our web-site. In addition, training in volleyball, football, basketball and rugby takes place outside of school hours.

### **Amazing Brains**

Study Skills course for exam students organised for Monday, 27<sup>th</sup> November.

### **Further Information**

You can find up to date information, approved school policies, details of our new Board of Management and school calendar on our web-site [www.dvs.ie](http://www.dvs.ie) .

Yours sincerely,

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Martin Fallon

Principal

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Sean Wynne

Deputy Principal