

## **Meeting of the Board of Management, Monday 15<sup>th</sup> October 2018 at 5pm**

### **Welcome**

The Chairperson, Mr Adrian Flood welcomed all of the members and noted the apologies.

### **Minutes**

The minutes of the meeting held on March 21st were read. Minutes were proposed by Mr Paschal Mooney, seconded by Mr Enda McGloin and adopted.

### **Matters Arising**

Application for Clar funding has been prepared and submitted. No response as yet. All other matters arising will be dealt with during the course of the meeting

### **Principal's Report**

- School calendar for 2018/19 was presented and upcoming events explained to the Board
- Enrolment :
  - First Year : 57 an increase of seven on expected figure
  - Second Year : + 4
  - Fifth Year: +4
- Droichead – Brief explanation given to Board. Board approved Principal as Associate with the NIPT  
*There followed a discussion on the difficulties encountered by schools in sourcing Teachers in several subject areas.*
- Building works: Roofing was replaced on entire old building during the summer holidays.
- ICT: All photocopiers to be replaced using managed print services sourced by the ETB. Waiting on update on installation of wifi in the school.
- PLCs / Adult VTOS students: These students have, with the co-operation of the relevant Teachers moved to another building rented by the ETB at the Enterprise Centre, Drumshanbo. Management is grateful to the Teachers for their co-operation with this change.
- Staff Room: Staff propose extending the staff preparation area into the DCG Room and moving the DCG to the former PLC Room. This has the support of the DCG Teachers.

*This was discussed and supported by the Board Members.*

- Art Course: After school classes in art until the Christmas holidays to students of Art. This is funded by Leitrim Partnership and a contribution will be collected from participating students for the purchase of materials.

### **Child Protection Report**

The Board discussed the Child protection policy. A draft SEN Policy is in the final stage of development taking account of all the latest guidelines. This is to be circulated to Board members in the coming days.

There were no matters to report for the Child Protection Oversight Report since the last Board meeting. The Report shall state that fact and be signed by the Chairman and the Principal.

**Code of Behaviour Report**

Nothing to report

**Financial Report**

The financial statements were presented to the Board and discussed.

**School Planning**

SEN Policy being finalised and to be presented to the Board at the next meeting

Post Review – List presented to the Board and approved. Post of Programme Co-ordinator to be filled in the coming weeks.

**Agreed Report for Staff and Parents**

Secretary to do out a summary report for this purpose. When it has been approved by the Chairperson, it will be made available on the school web-site.

**AOB**

Next meeting to take place at 5pm on November 26<sup>th</sup> 2018

That concluded the business of the meeting.